Standard Operating Procedure – COVID-19

Visual Computing Lab (UA4130): PIs Qureshi.

Please read the document in FULL before beginning lab work

- No more than 5 individuals should be working in the UA4130 lab at any given time while social distancing regulations are in place.
- A Google Doc will be made available to schedule your visit. Please note that lab is shared with members of SQRLab and DBLab. Those colleagues will have access to this same Google Doc.
- Do not come to the lab if you have any COVID-related symptoms.
- *Lets be safe together!*

When you arrive to the lab

- Arrive at your scheduled time. *There is a 10 minutes gap between any consecutive slots to avoid any unnecessary exposure.*
- Upon entrance into the lab disinfect your hands. Hand sanitizer will be available on the coffee table at the entrance.
- Sign in with your name, date and the time of arrival (before beginning work) in the signin sheet.

Cleaning protocols

- If you share office items (staplers, markers, text books, etc.) wipe these down with disinfectant wipes.
- If you use coffee maker, please wipe it down after use with disinfectant wipes.

Your workstation

- Your assigned desk and computer is your primary location of work.

Lab equipment

- Please ensure that lab equipment (i.e., cameras) are wiped down and placed in the closet after use.

When you leave

- Please ensure that your workstation is wiped down.
- Make sure all common equipment and areas that were used are wiped down.
- Sign out with the date and time in the signin sheet.
- Do not stay beyond your scheduled time.

Contact

- Please contact Faisal Qureshi at faisal.qureshi@ontariotechu.ca for any questions/concerns.